

Helfrich River Outfitters Inc.

Trip Registration Form



GUEST INFORMATION

COMPLETE ONE FORM FOR EACH GUEST

River: Middle Fork Salmon Rogue River McKenzie River Main Salmon **Trip Date:** _____

Full Name: _____
First M.I. Last

Address: _____
Street Address Apartment/Unit #

_____ *City State ZIP Code*

Home Phone: () _____ Cell Phone: () _____

E-mail (required): _____

Age: _____ Gender: _____ Weight (*): _____

* Accurate weight important for lifejacket fitting and boat safety considerations.

Choose Your River Trip/Boat Type: All Drift Boat (Fishing) Combination Drift Boat & Raft All Raft

This registration form serves as a reservation contract between you, the client and Helfrich River Outfitters, Inc. (HRO, Inc.) for the above stated trip. By submitting this form, I am acknowledging that I have read and understand the HRO, Inc. trip booking procedures below. This includes the HRO, Inc. cancellation policy and payment requirements along with acknowledging that HRO, Inc. strongly recommends that each guest obtains a travel insurance policy to cover the cost of the trip for cancellation or interruption.

Guest Signature: _____ **Date:** _____

BOOKING PROCEDURES - HOW TO BOOK YOUR TRIP

- **Book Your Trip:** Contact the Helfrich River Outfitters staff via phone or email regarding available dates. (800) 507-9889. Ken: Ken@HelfrichOutfitter.com Kelsey: Kelsey@HelfrichOutfitter.com
- **Registration Form:** Each member of your group must complete the [Trip Registration Form](#) and submit it along with the initial deposit to the Helfrich River Outfitters office via mail, fax or email. **Fax:** (541) 896-3419. **Mail:** 42091 McKenzie Hwy. Springfield, OR 97478
- **Initial Deposit:** A deposit is due via check or credit card at the time of booking to hold your reservation. Deposit amount is \$500 per person for any multi-day trip and full payment on day trips. This can be paid via credit card with no convenience fee. Trips booked less than 8 months in advance of trip date will be immediately invoiced for secondary deposit.
- **Purchase Trip Insurance:** We highly recommend each guest to purchase travel insurance to cover your trip cost in case of interruption. For best rates, trip insurance should be purchased around time of initial deposit.
- **Secondary Deposit:** 8 months prior to trip date, a deposit of 50% of the trip cost per person will be due.
 - Make checks payable to Helfrich River Outfitters, Inc. All credit card transactions besides the initial \$500 per person deposit will be charged a 3% convenience fee. Visa and MasterCard accepted.
 - Visit our website for more information: www.helfrichoutfitter.com/Reservations/TravelInsurance.html
 - Contact Brad Teel at Teel's Travel to purchase travel insurance: (541) 758-0808 travel@travel-planners.com
- **Trip Planner & Release Form:** Once your 50% deposit is received, HRO will send you a acknowledgement & assumption of risk form along with a trip planner to assist in answering any questions and to help you with your travel arrangements.
 - [Trip Planner](#) will include: detailed trip information, suggested pre and post trip travel plans & a packing list.
 - [Liability Release Form](#) needs to be completed and signed by each guest and return it to the office [via mail](#).
- **Final Payment** is due 60 days prior to trip start date. Trips booked within 60 days require full payment to confirm.
- **Cancellation Policy:** Helfrich River Outfitters is unable to refund any payments unless the reservation is rebooked with an alternate group for same river trip and date. Please purchase trip insurance to cover the cost of your trip in case of interruption.